

**DRAFT**

# Board Packet

Woodbury Leadership Academy Board of Directors Meeting (Regular)  
**Thursday, June 8, 2017**  
**4:30 P.M.**

**Woodbury Leadership Academy School**  
**600 Weir Drive, Woodbury, MN – Room 1500/Food Lab**

**Meeting:** Board of Directors Regular Meeting

**Date:** Thursday, June 8

**Time:** 4:30 P.M.

**Location:** Woodbury Leadership Academy School – 600 Weir Drive, Woodbury, MN 55125 – 1<sup>st</sup> Grade Area (Room 1500)/Food Lab

## AGENDA

- 1. Meeting Call to Order and Roll Call**
    - 1.1 Meeting Call to Order (Barbara Young, Board Chair) Info (1 minute)
    - 1.2 Roll Call (Barbara Young, Board Chair & Kylie Griffith, Board Secretary) Info (1 minute)
  
  - 2. WLA Mission & Vision**
    - 2.1 WLA Mission (Presenter: Jess Erickson, Board Member) Info (1 minute)
      - The mission of WLA is to empower dedicated staff to deliver academically rigorous curriculum to students and prepare them with exceptional leadership skills.
    - 2.2 WLA Vision (Presenter: Jess Erickson, Board Member) Info (1 minute)
      - The vision of WLA is to be a sustainable K-8 public school where learning empowers students to be future leaders and global citizens.
  
  - 3. Approval of Agenda**
    - 3.1 Approval of Meeting Agenda (Presenter: Barbara Young, Board Chair) **Action (1 minute)**
  
  - 4. Conflict of Interest Declaration** Info (1 minute)
    - 4.1 Conflict of Interest Declaration (Presenter: Barbara Young, Board Chair)
  
  - 5. Approval of Previous Minutes**
    - 5.1 Approval of Previous Meeting Minutes (Presenter: Barbara Young, Board Chair) **Action (2 minutes)**
  
  - 6. Public Comment**
    - 6.1 WLA Board of Directors Procedure on Public Comment Info (10 minutes)

*Woodbury Leadership Academy welcomes and values the contribution of stakeholders in creating a learning environment where students can achieve goals and aspirations. Individuals must sign up in advance to speak during the Public Comment by signing up prior to the start of the meeting. **The sign-up ends when the meeting is called to order.** Individuals when addressing the board must indicate their name, connection to the school, and the subject they are addressing, noting if it is related to an agenda specific item or a non-agenda related topic. Individuals will have two (2) minutes to address the board. The Board will not engage in a discussion or debate with individuals, but will take the information and find answers if appropriate. Individuals **MUST NOT** include names of school employees and/or titles, or names of students in their remarks for their own legal protection and the legal rights of staff or students. Issues with school employees should be made directly to the School Administration in accordance with school policy. Professional conduct is expected when participating in the public comment. No protesting, signs, or posters are allowed during open forums. Per Minnesota’s Open Meeting Law, if a person becomes disruptive or abusive and chooses to disregard the policy requirements, they will be asked to leave the meeting.*
  
  - 7. Convene Into Closed Session** **Action (15 minutes)**
    - 7.1 The board will convene into closed session pursuant to Minnesota Statute 13D.05 for the purpose of conducting an end of the year evaluation of the Executive Director (Barbara Young, Board Chair)
- 
- 2
- 8. Convene Into Open Session** **(Action 1 minute)**
    - 8.1 The board will convene into open session (Barbara Young, Board Chair)
  
  - 9. Development & Discussion**
    - 9.1 FY 2018 Budget Revision (Presenter: Judith Darling, BKDA Representative) Info (5 minutes)
    - 9.2 Executive Director Position Description (Presenter: Barbara Young, Board Chair) Discussion (5 minutes)
    - 9.3 Support Staff Salary Increases for FY 2018 (Presenter: Bert Strassburg, Executive Director) Discussion (5 minutes)
    - 9.4 Employment Postings/Staffing (Presenter: Bert Strassburg, Executive Director) Discussion (5 minutes)
  
  - 10. Consent Agenda**
    - 10.1 Approval of Consent Agenda (Barbara Young, Board Chair) **Action (1 minute)**
      - 10.1.1 Recommended Personnel Transactions for Approval
  
  - 11. Business/Board Action**
    - 11.1 Approve the Addition of a 1.0 FTE Grade 2 Teaching Position (Barbara Young, Chair) **Action (1 minute)**
    - 11.2 Approve the Executive Director Position Description (Barbara Young, Board Chair) **Action (1 minute)**
    - 11.3 Approve the Revised FY 2018 Budget (Barbara Young, Board Chair) **Action (1 minute)**
    - 11.4 Approve the Salary Increase for Support Staff Positions (Barbara Young, Chair) **Action (1 minute)**
    - 11.5 Approve the '17-'18 Executive Director Employment Agreement (Barbara Young, Chair) **Action (1 minute)**
  
  - 12. Board Communication & Future Items**
    - 12.1 Board Communication (Barbara Young, Board Chair) Discussion (1 minute)
    - 12.2 Future Items (Barbara Young, Board Chair) Discussion (1 minute)
  
  - 13. Housekeeping**
    - 13.1 Next Regularly Scheduled WLA Board of Directors Meeting Info (1 minute)
      - Date: Tuesday, June 27, 2017
      - Time: 6:00 P.M.
      - Location: WLA – 600 Weir Drive, Woodbury, MN 55125 – 1<sup>st</sup> Grade Pod Area
      - (Room 1500) – Enter through WLA Front Entrance
    - 13.2 Delegation of Public Comment Items (if necessary) (Board Chair) Info (1 minute)
  
  - 14. Adjournment**
    - 14.1 Adjournment (Board Chair) **Action (1 minute)**

TO: Board of Directors  
FROM: Bert Strassburg, Executive Director  
DATE: June 8, 2017  
AGENDA: Approval of the Agenda  
RE: Approval of the Agenda

**Recommendation: Approve the agenda of the WLA Board of Directors Regular Meeting for Thursday, June 8, 2017 at 4:30 PM as presented.**

TO: Board of Directors  
FROM: Kylie Griffith, Board Secretary  
DATE: June 8, 2017  
AGENDA: Approval of Previous Minutes  
RE: Approval of Previous Minutes (Tuesday, May 23, 2017)

**Recommendation: Approve the previous minutes from the WLA Board of Directors Regular Meeting held on Tuesday, May 23, 2017 at 6 PM as presented.**

## Meeting Minutes: May 23<sup>rd</sup>, 2017



A regular meeting of the Board of Directors of Woodbury Leadership Academy was held on May 23<sup>rd</sup>, 2017 at 6:00 P.M. at the 1st Grade Pod Area.

**Directors Present:** Jessica Erickson, Mandi Folks, Kylie Griffith, Ro Krejci, Anna Yang, Barbara Young

**Directors Absent:** Karin Swainey

**Administration/Advisors Present:** Bert Strassburg (ED), Judith Darling (BKDA)

**Others in Attendance:** WLA staff

### **1. Call to Order and Roll Call**

Ms. Young called the meeting to order at 6:02 PM. Ms. Griffith took roll call of members.

### **2. WLA Mission and Vision**

Ms. Folks read the WLA Mission and Vision Statements.

### **3. Approval of Agenda**

Ms. Griffith moved "to approve the agenda of the WLA Board of Directors regular meeting for Tuesday, May 23, 2017 at 6 PM as presented." Ms. Folks seconded. Motion passed unanimously.

### **4. Conflict of Interest Declaration**

Ms. Young asked if there were any conflicts of interest of members for items on the agenda. None were noted.

### **5. Approval of Previous Minutes**

Ms. Folks moved "to approve the minutes from the WLA Board of Directors regular meeting held on Tuesday, April 25<sup>th</sup>, 2017 at 6 P.M." Ms. Griffith seconded. Motion passed unanimously.

### **6. Public Comment**

There was no public comment.

### **7. Presentations**

**WLA Mission & Vision Teacher Projects:** Mr. Strassburg reported that the teachers prepared multimedia presentations of what the WLA Mission and Vision meant to them. These will be shared with the Board at a later meeting.

**Strategic Planning:** Mr. Strassburg stated that the current WLA Strategic Plan is on the policy page of the WLA website. He explained that the Mission Statement says who we are, the Vision Statement says who we want to become and the Strategic Plan sets the direction of how to reach

TO: Board of Directors  
FROM: Barbara Young, Board Chair  
DATE: June 8, 2017  
AGENDA: Convene Into Closed Session  
RE: Executive Director Evaluation

**Recommendation: For the WLA Board of Directors to convene into closed session pursuant to Minnesota Statute 13D.05 for the purpose of conducting an end of the year evaluation of the Executive Director.**

TO: Board of Directors  
FROM: Barbara Young, Board Chair  
DATE: June 8, 2017  
AGENDA: Convene Into Open Session  
RE: Executive Director Evaluation

**Recommendation: For the WLA Board of Directors to convene into open session.**

## Woodbury Leadership Academy

	Actual	Budget	Proposed Budget
Enrollment	2015-16	2016-17	2017-2018
Students Grades K	60	51	60
Students Grades 1	43	58	66
Students Grades 2	44	33	66
Students Grades 3	44	31	44
Students Grades 4	42	34	30
Students Grades 5	23	26	36
Students Grades 6	19	7	16
Students Grades 7	13	8	0
<b>Total Headcount (ADM)</b>	<b>287</b>	<b>248</b>	<b>318</b>
<b>Total WADM</b>	<b>290</b>	<b>250</b>	<b>318</b>

Revenues	2015-16	2016-17	2017-2018
General Education Revenue	\$1,830,586	\$1,667,699	\$2,070,734
Building Lease Aid	\$0	\$0	\$0
Long-term Facilities Maintenance	\$0	\$8,486	\$27,030
Special Education	\$355,151	\$350,342	\$345,642
Federal CSP Grant	\$112,004	\$165,141	\$0
Title II and Other Federal Aids	\$4,540	\$19,406	\$4,000
Other State Aids	\$34,059	\$43,227	\$45,236
Other (Student Fees, Fundraising)	\$10,590	\$7,125	\$8,000
Grants and Contributions	\$8,258	\$3,126	\$0
Miscellaneous	\$2,166	\$375	\$125
<b>Total General Fund</b>	<b>\$2,357,354</b>	<b>\$2,264,927</b>	<b>\$2,500,767</b>
04 Community Service/Transfer In	\$104,303	\$5,000	\$5,200
<b>Total Revenues/Transfers In</b>	<b>\$2,461,657</b>	<b>\$2,269,927</b>	<b>\$2,505,967</b>

2,461,657

2,269,927

2,505,967





**Postings (as of 6/9/17)**

- 1.0 FTE Classroom Teacher – Grade 3 (due to resignation)
- 1.0 FTE Classroom Teacher – Grade 4 (due to resignation)
- 1.0 FTE Physical Education – Grades K-6 (due resignation)
- 1.0 FTE Spanish – Grades K-6 (due to license)
- 1.0 FTE Special Education – ASD Licensure (addition)

TO: Board of Directors  
FROM: Bert Strassburg, Executive Director  
DATE: June 8, 2017  
AGENDA: Consent Agenda  
RE: Personnel Transactions

**RECOMMENDATION: Approve the following personnel transactions as presented:**

**Resignations:**

<b>Name</b>	<b>Title</b>	<b>Effective</b>
Hanna Levine	Classroom Teacher – Grade 3	6/13/17
Spencer Yackley	Classroom Teacher – Grade 4	6/13/17
Timothy Sheehan	Physical Education/Health Teacher – Grades K-7	6/13/17
Diana Gulenchyn	Classroom Assistant - Special Education	6/13/17

TO: Board of Directors  
FROM: Bert Strassburg, Executive Director  
DATE: June 8, 2017  
AGENDA: Business/Board Action  
RE: Grade 2 Classroom Teacher Addition

**RECOMMENDATION:** Approve the addition of a 1.0 FTE Grade 2 Classroom teacher for the 2017-2018 School Year as presented.

TO: Board of Directors  
FROM: Bert Strassburg, Executive Director  
DATE: June 8, 2017  
AGENDA: Business/Board Action  
RE: Executive Director Position Description

**RECOMMENDATION:** Approve the WLA Executive Director Position Description as presented.

TO: Board of Directors  
FROM: Bert Strassburg, Executive Director  
DATE: June 8, 2017  
AGENDA: Business/Board Action  
RE: FY 2018 Budget - Correction

**RECOMMENDATION:** Approve the corrected (revised) Fiscal Year 2018 WLA Budget as presented.

# Woodbury Leadership Academy Long-Range Budget Projection Model May 23, 2017

	Projection			
	2018-2019	2019-2020	2020-2021	2021-2022
	New Bldg			
Number Students Grade HK	60	60	60	60
Number Students Grade K	66	66	66	66
Number Students Grade 1	66	66	66	66
Number Students Grade 2	66	66	66	66
Number Students Grade 3	44	66	66	66
Number Students Grade 4	30	66	66	66
Number Students Grade 5	36	44	66	66
Number Students Grade 6	7	30	44	66
Number Students Grade 7	8	0	30	44
Number Students Grade 8	0	0	15	30
<b>Enrollment totals by state pupil unit weighting category</b>				
Total Number of Students Grade K - 6	318	398	434	456
Total Number of Students Grade 7-12	0	15	45	74
<b>Total Number of Students</b>	<b>318</b>	<b>413</b>	<b>479</b>	<b>530</b>
<b>Total Number of Current Year Pupil Units</b>	<b>318.00</b>	<b>416.00</b>	<b>488.00</b>	<b>544.80</b>

	Budget		Proposed Budget		State Revenue Assumptions and Calculations	
	2016-2017	2017-2018	2017-2018	2018-2019	2018-2019	2019-2020
<b>General Education Rev: State Averages Per Pupil Unit</b>						
Inflation Rate Assumption-Basic only	\$6,067	\$6,188	\$6,312	\$6,407	\$6,503	\$6,600
Basic Excluding Transportation	2.0%	2.0%	2.0%	1.5%	1.5%	1.5%
Gifted and Talented	\$6,086.96	\$6,188.30	\$6,312.07	\$6,406.75	\$6,502.85	\$6,600.39
Transportation Sparsity	13.00	13.00	13.00	13.00	13.00	13.00
Operating Capital	0.00	0.00	0.00	0.00	0.00	0.00
Equity	28.93	28.93	28.93	28.93	28.93	28.93
Referendum	226.11	226.11	226.11	226.11	226.11	226.11
Transportation	120.03	120.03	120.03	120.03	120.03	120.03
	156.77	135.00	135.00	135.00	135.00	135.00
	(282.72)	(282.72)	(282.72)	(282.72)	(282.72)	(282.72)
Per Pupil Unit State Revenue	6,329.08	6,428.65	6,552.41	6,647.10	6,743.20	6,840.74
Pension Adjustment	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Per Pupil Unit State Revenue</b>	<b>\$6,329.08</b>	<b>\$6,428.65</b>	<b>\$6,552.41</b>	<b>\$6,647.10</b>	<b>\$6,743.20</b>	<b>\$6,840.74</b>
<b>Total General Education State Revenue</b>	<b>1,579,738</b>	<b>2,044,310</b>	<b>2,306,450</b>	<b>2,765,192</b>	<b>3,290,680</b>	<b>3,726,835</b>

# Woodbury Leadership Academy Long-Range Budget Projection Model May 23, 2017

	Budget 2016-2017	Projection				
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	6%	6%	6%	6%	6%	6%
<b>Compensatory Revenue</b>	per MDE 1-22-16	per 1/4/17	estimate	estimate	estimate	estimate
A: Number of Students prior yr. ( current year for 1st year)	295	238	318	352	413	479
B: Number of Free Lunch Students prior yr. ( or current year fo	19	15	20	22	26	30
C: Number of Reduced Lunch Students prior yr. ( current yr. fo	4	10	13	15	17	20
<b>D: Adjusted Counts = 100% Free, 50% Reduced - (A)</b>	21.00	20.00	26.72	29.58	34.71	40.25
E: Concentration Portion	0.07	0.08	0.08	0.08	0.08	0.08
F: Concentration Factor ( lesser of 1 or Conc. Portion/ .8)	0.09	0.11	0.11	0.11	0.11	0.11
G: PU = .6 * D * F	1.12	1.26	1.68	1.86	2.19	2.54
H: Initial Revenue	6,337	7,277	9,932	11,170	13,316	15,692
Miscellaneous Adjustment (Rounding)	(482)	(614)				
I: Short Year Factor	1	1	1	1	1	1
<b>Calculated Compensatory State Revenue ((A) x (B))</b>	<b>5,855</b>	<b>6,664</b>	<b>9,932</b>	<b>11,170</b>	<b>13,316</b>	<b>15,692</b>
<b>Building Lease Aid</b>						
Aid at \$1,314 per pupil unit as per state cap	327,974	417,852	462,528	546,624	641,232	715,867
Aid at 90% of Lease	26,543	27,339	466,694	546,624	641,232	715,867
90% of lease payment-per pupil unit	106	86	1326	1314	1314	1314
Lesser of \$1,314.p.u. or 90% of lease payment	26,543	27,339	462,528	546,624	641,232	715,867
<b>Estimated Proration of Lease Aid Revenue</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Total Prorated Building Lease Aid Revenue</b>	<b>26,543</b>	<b>27,339</b>	<b>462,528</b>	<b>546,624</b>	<b>641,232</b>	<b>715,867</b>
Lease Aid Revenue per pupil unit (before proration)	106	86	1314	1314	1314	1314
<b>Long-Term Facilities Maintenance Revenue</b>						
Revenue per Adjusted Pupil Unit	34	85	132	132	132	132
<b>Total Long-Term Facilities Maintenance Revenue</b>	<b>8,486</b>	<b>27,030</b>	<b>46,464</b>	<b>54,912</b>	<b>64,416</b>	<b>71,914</b>
<b>Special Education Revenue</b>						
State Special Education Aid and Tuition Billing	311,362	312,439	324,958	337,930	351,466	365,566
Estimate - 93.5%	311,362	312,439	324,958	337,930	351,466	365,566
Estimate - 94%						
Estimate - 94%						
Estimate - 94%						



# Woodbury Leadership Academy Long-Range Budget Projection Model May 23, 2017

	Budget 2016-2017		Proposed Budget 2017-2018		2018-2019		2019-2020		2020-2021		2021-2022	
	Estimate	0%	Estimate	0%	Estimate	0%	Estimate	0%	Estimate	0%	Estimate	0%
<b>LEP (Limited English Proficiency) State Aid</b>												
Prior Year LEP Eligible ADM	5		1		7		7		7		7	
Current Year LEP Eligible ADM	1		7		7		7		7		7	
ADM Served	325		318		352		413		479		530	
Adjusted LEP ADM	2		7		7		7		7		7	
LEP Marginal Cost Pupils	20		20		20		20		20		20	
<b>LEP Revenue</b>	<b>14,080</b>		<b>14,000</b>		<b>14,000</b>		<b>14,000</b>		<b>14,000</b>		<b>14,000</b>	
Concentration Portion	0.0031		0.0220		0.0199		0.0169		0.0146		0.0132	
Concentration Factor	0.027		0		0		0		0		0	
LEP Pupil Units	0		1		1		1		1		1	
<b>LEP Concentration Revenue</b>	<b>7</b>		<b>335</b>		<b>303</b>		<b>258</b>		<b>222</b>		<b>201</b>	
Rounding Adjustment	1											
<b>Total LEP Aid</b>	<b>14,088</b>		<b>14,335</b>		<b>14,303</b>		<b>14,258</b>		<b>14,222</b>		<b>14,201</b>	

## General Fund Revenue Summary

<b>State Aids</b>												
General Education Revenue	1,579,738		2,044,310		2,306,450		2,765,192		3,290,680		3,726,835	
LEP Aid	14,088		14,335		14,303		14,258		14,222		14,201	
Extended Time Revenue	0		5,425		6,005		7,097		8,325		9,294	
Declining Enrollment	68,018											
Compensatory Revenue	5,855		6,664		9,932		11,170		13,316		15,692	
<b>Subtotal</b>	<b>1,667,699</b>		<b>2,070,734</b>		<b>2,336,690</b>		<b>2,797,717</b>		<b>3,326,544</b>		<b>3,766,022</b>	
Building Lease Aid	0		0		462,528		546,624		641,232		715,867	
Prior Year Over/Under accruals	13		0		0		0		0		0	
Long-Term Facilities Maintenance Revenue	8,486		27,030		46,464		54,912		64,416		71,914	
Special Education Aid	311,362		312,439		324,958		337,930		351,466		365,566	
Endowment Aid, \$28.31 per pupil unit	6,981		9,003		9,965		11,777		13,815		15,423	
K-3 Literacy	36,233		36,233		36,233		36,233		36,233		36,233	
Other Miscellaneous State Aid	0		0		0		0		0		0	
<b>Total State Aids</b>	<b>2,030,774</b>		<b>2,455,438</b>		<b>3,216,838</b>		<b>3,785,193</b>		<b>4,433,706</b>		<b>4,971,025</b>	

**Woodbury Leadership Academy**  
**Long-Range Budget Projection Model**  
**May 23, 2017**

	Budget 2016-2017	Projection				
		Proposed Budget 2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<b>Federal Revenue</b>						
Federal CSP Grant (Implementation 002 - 9/30/16)	165,141	0	0	0	0	0
Federal Special Ed	38,980	33,203	34,200	35,200	36,300	37,400
PBIS Individuals with Disabilities Grant	15,000					
Title II	4,406	4,000	2,300	2,800	3,300	3,700
<b>Total Federal Revenue</b>	<b>223,527</b>	<b>37,203</b>	<b>36,500</b>	<b>38,000</b>	<b>39,600</b>	<b>41,100</b>
<b>Other Revenue</b>						
Interest Earnings	125	125	75	100	115	120
Donations and Grants	100	0	0	0	0	0
200 Give to the Max	3,026	0	0	0	0	0
Fees from Students (Field Trip, Other)	6,125	8,000	9,000	10,800	12,800	14,400
Miscellaneous Revenue	250	0	0	0	0	0
Sale of Merchandise/Fundraising/Net	1,000	0	0	0	0	0
<b>Total Other Revenue</b>	<b>10,626</b>	<b>8,125</b>	<b>9,075</b>	<b>10,900</b>	<b>12,915</b>	<b>14,520</b>
<b>Total Revenue</b>	<b>2,264,927</b>	<b>2,500,767</b>	<b>3,262,413</b>	<b>3,834,093</b>	<b>4,486,221</b>	<b>5,026,645</b>
		2,500,767	3,262,413	3,834,093	4,486,221	5,026,645

# Woodbury Leadership Academy Long-Range Budget Projection Model May 23, 2017

	Budget 2016-2017	Proposed Budget 2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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## General Fund Expenditure Calculations

<b>New Staff Calc - Staff increases based on enrollment increases</b>						
Actual/projected enrollment change from prior year	(39)	70	34	61	66	51
Added new teacher FTE's - calculated at 20:1 ratio ( rounded)			2.0	3.0	3.0	3.0
<b>Other Teachers/Non-teachers Added</b>						
Additional staff add (non teachers)			47,000	100,000	100,000	100,000
<b>Total new teachers added/subtracted</b>						
Projected new teacher ( 1FTE ) Salary cost	37,000	37,000	38,110	39,253	40,431	41,644
Added salary cost - teachers ( added FTE's times cost)			76,220	117,760	121,293	124,931
Added cost - others per above	See Payroll Tab	See Payroll Tab	47,000	100,000	100,000	100,000

## Inflation Assumptions

Salaries	2.0%	2.0%	3.0%	3.0%	3.0%	3.0%
Other costs	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>Budget Calculations</b>						
100's Salaries	22.7%	26.6%	27.1%	27.6%	28.1%	28.6%
200's Benefits	906,119	948,157	1,099,800	1,350,600	1,612,400	1,885,700
305 Contracted Services	206,119	252,201	298,036	372,753	453,070	539,293
315 Technology Services	314,748	300,696	229,549	274,700	325,000	366,800
320 Communications Services	12,000	13,200	14,900	17,800	21,100	23,800
329 Postage	550	600	15,000	18,000	21,300	24,000
330 Utilities	750	2,500	2,000	2,400	2,800	3,200
340 Property and Casualty Insurance	47,158	48,573	75,000	76,500	78,000	79,600
350 Repairs and Maintenance Services	8,768	9,000	13,700	16,400	19,400	21,900
360 Field Trip Transportation	63,359	60,950	71,584	74,089	76,682	79,366
366 Travel and conferences	3,063	4,000	4,500	5,400	6,400	7,200
369 Field Trip Admissions	2,000	7,000	7,900	9,500	11,200	12,600
	3,063	4,000	4,500	5,400	6,400	7,200

Per Kou's Project Budget 5-3-2017	518,549	556,765	556,765	556,765	556,765	556,765
Additional Rent to Maximize Lease Aid	0	50,595	155,715	238,643	238,643	238,643
<b>370 Lease Expense</b>	<b>29,492</b>	<b>30,377</b>	<b>518,549</b>	<b>607,360</b>	<b>712,480</b>	<b>795,408</b>
370 Other Rentals and Operating Leases	250	300	300	400	500	600

## Woodbury Leadership Academy Long-Range Budget Projection Model May 23, 2017

	Proposed Budget		Projection			
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	
	<b>Budget</b>					
	<b>2016-2017</b>					
401 Office Supplies/General Supplies	25,050	37,000	44,300	52,400	59,100	
401 Maintenance Supplies	2,000	18,000	21,500	25,400	28,700	
405 Non-Instructional Software and Licensing	10,225	12,600	15,100	17,900	20,200	
406 Instructional Software	1,200	1,800	2,200	2,600	2,900	
430 Instructional Supplies/Classroom Supplies	14,940	27,700	33,200	39,300	44,400	
455 Non-Instructional Tech Supplies (new code)	500	1,400	1,700	2,000	2,300	
456 Instructional Tech Supplies (new code)	1,000	3,400	4,100	4,900	5,500	
460 Textbooks and Workbooks	10,000	22,600	49,000	58,000	43,500	
461 Standardized Tests	0	4,600	5,500	6,500	7,300	
470 Media/Library Resources	0	2,800	2,500	3,000	3,400	
490 Food Purchased	300	500	600	700	800	
530 Furniture and Other Equipment	5,000	15,000	18,000	21,300	24,000	
555 Technology Equipment	1,515	11,300	13,500	16,000	18,100	
556 Instructional Technology Equipment (new code)	2,485	15,000	18,000	21,300	24,000	
580 Capital Leases (Copier)	8,499	11,600	13,900	16,400	18,500	
740 Interest Expense	3,000	7,500	7,500	7,500	7,500	
820 Dues and memberships	30,133	35,000	37,500	40,100	42,900	
State Special Ed Expenditures / ESY	333,007	345,700	359,500	373,900	388,900	
Extended Time Expenses	0	6,005	7,097	8,325	9,294	
Federal CSP Grant (Implementation 002)	165,141	0	0	0	0	
Federal Special Ed Expenditures	38,980	34,200	35,200	36,300	37,400	
PBIS Individuals with Disabilities Grant	15,000	0	0	0	0	
Director's Discretionary Fund	15,000	15,000	15,000	15,000	15,000	
Title II	4,406	2,300	2,800	3,300	3,700	
<b>Total Expenditures</b>	<b>2,294,820</b>	<b>2,986,323</b>	<b>3,538,999</b>	<b>4,118,857</b>	<b>4,654,061</b>	
		<del>2,238,357</del>	<del>3,538,999</del>	<del>4,118,857</del>	<del>4,654,061</del>	
<b>General Fund Annual Surplus</b>	<b>(19,893)</b>	<b>276,090</b>	<b>295,094</b>	<b>367,364</b>	<b>372,584</b>	
<b>Beginning General Fund Balance</b>	<b>410,862</b>	<b>653,379</b>	<b>929,469</b>	<b>1,224,563</b>	<b>1,591,927</b>	
<b>Ending General Fund Balance</b>	<b>390,969</b>	<b>929,469</b>	<b>1,224,563</b>	<b>1,591,927</b>	<b>1,964,511</b>	
<i>Fund Balance Percentage</i>	<i>17.1%</i>	<i>31.1%</i>	<i>34.6%</i>	<i>38.6%</i>	<i>42.2%</i>	

**Woodbury Leadership Academy  
Long-Range Budget Projection Model  
May 23, 2017**

	Budget	Projection			
	2016-2017	2017-2018	2019-2020	2020-2021	2021-2022
<b>Community Service Revenue and Expenditure Summary</b>					
Fund 04 Before and After School Revenue	5,000	5,200	5,600	5,800	6,000
Fund 04 Before and After School Expenditures	5,000	5,200	5,600	5,800	6,000
<b>Community Service Annual Surplus</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Beginning Community Service Fund Balance</b>	<b>127,048</b>	<b>127,048</b>	<b>127,048</b>	<b>127,048</b>	<b>127,048</b>
<b>Ending Community Service Fund Balance</b>	<b>127,048</b>	<b>127,048</b>	<b>127,048</b>	<b>127,048</b>	<b>127,048</b>
<b>Schoolwide Activity</b>					
Total Revenues	2,269,927	2,505,967	3,839,693	4,492,021	5,032,645
Total Expenditures	2,289,820	2,243,557	3,544,599	4,124,657	4,660,061
<b>Schoolwide Annual Surplus</b>	<b>(19,893)</b>	<b>262,410</b>	<b>295,094</b>	<b>367,364</b>	<b>372,584</b>
<b>Beginning Schoolwide Fund Balance</b>	<b>537,910</b>	<b>518,017</b>	<b>1,056,517</b>	<b>1,351,611</b>	<b>1,718,975</b>
<b>Ending Schoolwide Fund Balance</b>	<b>518,017</b>	<b>780,427</b>	<b>1,351,611</b>	<b>1,718,975</b>	<b>2,091,559</b>
Entity Wide Fund Balance Percentage	22.6%	34.8%	38.1%	41.7%	44.9%

TO: Board of Directors  
FROM: Bert Strassburg, Executive Director  
DATE: June 8, 2017  
AGENDA: Business/Board Action  
RE: Support Staff Salary Increase for 2017-2018

**RECOMMENDATION: Approve the support staff salary increase for 2017-2018 as presented.**

TO: Board of Directors  
FROM: Bert Strassburg, Executive Director  
DATE: June 8, 2017  
AGENDA: Business/Board Action  
RE: Executive Director Employment Agreement for 2017-2018

**RECOMMENDATION: Approve the 2017-2018 WLA Executive Director Employment Agreement for Bert Strassburg as presented.**