

**Meeting:** Finance Committee

**Date:** November 9, 2017

**Time:** 4:30pm

**Location:** Woodbury Leadership Academy School – 600 Weir Drive, Woodbury, MN 55125 – Conference Room 1044/Main Office

### **MINUTES**

The meeting was called to order by Jessica Erickson at 4:33 pm.

Attendees: Jessica Erickson, Mandi Folks, Judith Darling, Kathy Mortensen, Nancy Bauman, and Ro Krejci

Jessica Erickson read the WLA Mission & Vision.

#### **Development & Discussion**

- Discussion:
  - Best practices in tracking Fundraising money
  - Financial Statements and budget
  - Working budget
  - Purchase order (paper versus electronic)

#### **Housekeeping**

Next Regularly Scheduled WLA Board of Directors Finance Committee Meeting

Date: December 14, 2017

Time: 4:30pm

Location: Woodbury Leadership Academy School – 600 Weir Drive, Woodbury, MN 55125 – Conference Room 1044 in the Main Office.

Jessica Erickson adjourned the meeting at 6:41pm.