

# My Stop Application Setup and Login

1. Download the Versatrans My Stop mobile app on your mobile device from the Apple App store for iPhone or the Google Play store for Android. Once downloaded, open the app!
2. Allow My Stop to access your location by selecting “allow” when the notification appears.
3. Select the “Tap to select a school district” and choose “MN Charter Schools (MN)” as your school district. Once “MN Charter Schools (MN)” is highlighted, select “Ok”.
4. Your username and password will be the primary telephone number you provided the school. Enter your telephone number with no parentheses or dashes in both the username and password fields. Select “Login”.

If this is unsuccessful, try your spouses primary phone number. For help email [info@wlamn.org](mailto:info@wlamn.org)

The My Stop app will remember your information and you will not need to login again. When you are done, simply close the app. The next time you open the app it will automatically refresh with current information.

5. Once you log in, your child’s bus information will be available to view. You can choose from any of your children associated with the same phone number from the drop down arrow. The application will automatically select the bus that services that child’s school and route.
6. Your set up is complete! You can now view your child’s bus location and estimated arrival time from your mobile device.

Please refer to the My Stop scheduled bus stop time as it is the most accurate schedule and takes into account any recent changes to your child’s bus route.

My Stop continues to periodically update. Please allow time for the application to automatically refresh. Estimated time of arrival is an approximation. It is not exact and could vary depending on future delays or traffic. Please allow a few minute for your bus to arrive and continue to be at your bus stop 5 minute before your bus’s expected arrival time.

If your child’s bus is not detected for you to view on the My Stop application at any time or if the application says that your bus is not active, this does not mean that your child’s bus is not en route. It is likely that a vehicle change has not yet been made in the GPS tracking system. Please continue to be at your bus stops at the anticipated pick up and drop off times.

