

WOODBURY LEADERSHIP ACADEMY

Adopted: April 25, 2017

MSBA/MASA Model Policy 203.2

Orig. 1997

Rev. 2007

203.2 ORDER OF THE REGULAR BOARD OF DIRECTORS MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular Board of Directors (BOD) meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the BOD to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The BOD shall conduct an orderly BOD meeting. The BOD will, at all regular BOD meetings, follow an agenda order similar to:

1. Call to Order and Roll Call
2. Reading of the Mission and Vision Statements
3. Approval of Agenda
4. Conflict of Interest Declaration
5. Approval of Previous Minutes
6. Public Comment
7. Presentations
8. Committee Reports
9. Board and Administration Reports
10. Development and Discussion
11. Consent Agenda
12. Business/Board Action
13. Board Communication and Future Items

14. Housekeeping
 15. Adjournment
- B. Items in this order may be considered as part of a consent agenda:
1. Financial Statements, Cash Disbursements and Receipts
 2. Personnel Transactions
 3. Contracts
 4. Acceptance of Gifts
- C. The BOD may depart from the order of business with the consent of the majority of BOD members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agenda)